

Address Book

Goals

- To know one's address and phone number and that of the school
- To recognize the value of recording addresses and phone numbers
- To write legibly with properly spaced numbers, letters and words

Name	
Street	
City	
State & Zip	
Phone	
Email	Birthday
Name	
Street	
City	
State & Zip	
Phone	
Email	Birthday
Name	
Street	
City	
State & Zip	
Phone	
Email	Birthday

Overview: Children create personal address books and enter name, address, phone number and additional information for each entry starting with the school and their home address. Students note each address on a city or neighborhood map.

Materials

- Copies of “Address Book Cover” (one per student) printed 2-per-page and cut in half – or printed full page to create larger address books
- Copies of “Address Book Pages” (at least 5 per student) printed as above

Directions

1. Ask students how they contact friends, family and neighbors. Do they phone, go to their homes, write letters, or send email? Ask students if they’ve ever wanted to contact someone but not known how to reach them.
2. Introduce the idea of an address book to keep track of addresses, phone numbers and other contact information. Give students copies of “Address Book Cover” and “Address Book Pages” and help them staple or bind the pages to form a book.
3. Ask students if they know the school address and phone number. Write this information on the board and have students enter it in their address books. Ask students to enter their own name, address, and phone number. Help students add other information for friends, relatives and neighbors as well as emergency phone numbers.

Stationery Studio Extensions

- Have students use their address books as a reference for letter writing activities.
- Let children choose a favorite border and create address books for family or friends.